

A negative score for any of the 14 questions indicates a likely problem that should be addressed, regardless of the overall total.

Total Score: 22 Range: -28 to +28

2

2

1

2

2

2

2

2

2

1

-1

2

1

2

7

2

2

-1

2

2

22

Subtotal

Evaluated User Goals

- 1. Scan through Designed application and also quickly navigate to details/complete story.
- 2. Engagement with related and recommended User Flows and Features.

Best practice. 2 Strong pass

Each review question is scored on a scale of -2 to +2:

No problems found. 1 Pass Minor problems. -1 Ok -2 Fail

Two or more major problems, or one major problem and several minor problems.

- We never assume that our users know what we know. - We guarantee our users know where they are at all times and they know what to do next.

Principles

- Our systems provide friendly, jargon-free feedback to the user, especially when the system is "busy" or "thinking".

Scoring

- 1. Does the landing page provide evidence that user goals can be completed? -2 The landing page does not provide evidence that users can complete several key portions of their goals. -1 The landing page does not provide evidence that users can complete a key portion of their goals.
 - 1 The landing page rovides evidence that users can likely complete their goals. 2 The landing page provides evidence that users can definitely complete their goals.
- - -2 There are several instances (or one major instance) where the content needed to complete user goals is not available where needed. -1 There is one instance where the content needed to complete user goals is not available where needed.
- 1 All of the content needed to complete user goals is available where needed. 2 As above, plus content exceeds users' minimum needs, delivering added value.
- 3. Is essential function available where needed?
- -1 There is one instance where required functionality is not available where needed. 1 All of the required functionality is available where needed. 2 As above, plus function exceeds users' minimum needs, delivering added value.

6. Are content and function classified logically?

in a category where the user would look for it.

or function is buried.

is not present.

to understand.

elements are interactive.

2. Is essential content available where needed?

4. Are essential content and function given priority in the display? -2 There are two major instances (or one major instance and several minor instances) where essential content

-2 There are several instances (or one major instance) where required functionality is not available where needed.

- -1 There is one major instance (or several minor instances) where essential content or function is buried. 1 Essential content and function have priority position in the display. 2 As above, plus essential content and function are visually prominent.
- 5. Is global Search present in the header?

-2 There are two major instances (or one major instance and several minor instances) where search

- -1 There is one major instance (or several minor instances) where search is not present. 1 Search is present contextually.
- 2 Search is present on header as global.
 - user would look for it. 1 All items are listed in the categories where the user would look for them. 2 As above, plus alternative categorization schemes deliver added value.

-1 There is one major instance (or several minor instances) where an item is not listed in a category where the

-2 There are two major instances (or one major instance and several minor instances) where an item is not listed

- 7. Is the task flow efficient?
 - -2 There are two major instances (or one major instance and several minor instances) where there are unnecessary steps in the process.
- -1 There is one major instance (or several minor instances) where there are unnecessary steps in the process. 1 There are no unnecessary steps in the process. 2 As above, plus the user is able to control the order of the steps in the process.
- 8. Can a user determine where to go next?
 - -2 There are two major instances (or one major instance and several minor instances) where the user's next step is not immediately obvious.

-1 There is one major instance (or several minor instances) where the user's next step is not immediately obvious.

- 1 The user's next step is immediately obvious. 2 As above, plus the next step is visually highlighted and prominent.
- 2 9. Does application content use language that's easy to understand? -2 There are two major instances (or one major instance and several minor instances) where language is difficult
- 1 All language is easily understandable. 2 As above, plus short sentences and paragraphs aid comprehension.

-1 There is one major instance (or several minor instances) where language is difficult to understand.

- 10. Does text formatting and layout support easy scanning?
- -2 There are two major instances (or one major instance and several minor instances) where text formatting or layout does not support easy scanning. -1 There is one major instance (or several minor instances) where text formatting or layout does not support
- easy scanning. 1 Text formatting and layout support easy scanning. 2 As above, plus text formatting or layout focuses the user's attention on the most relevant content.
- -2 There are two major instances (or one major instance and several minor instances) where related interactive elements or form fields are not grouped together or do not flow logically. -1 There is one major instance (or several minor instances) where related interactive elements or form fields are not grouped together or do not flow logically.

11. Are form fields and interactive elements placed logically in the display?

1 Related interactive elements and form fields are grouped together and flow logically.

2 As above, plus the display layout is free of unnecessary controls and graphics.

1 Error messages are easy to understand and do not place blame on the user.

1. Does the landing page provide evidence that user goals can be completed?

2. Is essential content available where needed?

2 As above, plus the error messages suggest how to fix the problem.

- 12. Are interactive elements easily recognizable with clear and strong affordances? -2 There are two major instances (or one major instance and several minor instances) where it's not clear which
- -1 There is one major instance (or several minor instances) where it's not clear which elements are interactive. 1 All interactive elements are easily recognizable. 2 As above, plus the placement and design of interactive elements is consistent.
- 13. Does the application accommodate the user's range of hand-eye coordination? -2 Interactive elements are small and tightly spaced, and require complicated mouse movements. -1 Interactive elements are small and tightly spaced, or require complicated mouse movements.
- 1 Interactive elements are more large or well-spaced and do not require complicated mouse movements. 2 Interactive elements are standard, well-spaced, and provide a visual cue.
- 14. Are error messages written in a friendly, non-threatening way with no technical jargon and no implication that the user has caused the problem? -2 There are two major instances (or one major instance and several minor instances) where error messages are confusing or accusatory.

-1 There is one major instance (or several minor instances) where error messages are confusing or accusatory.

- Summary Value

3. Is essential function available where needed?

- **Navigation**

4. Are essential content and function given priority in the display?

10. Does text formatting and layout support easy scanning?

should be addressed, regardless of the overall total.

Trust

- 13. Does the application accommodate the user's range of hand-eye coordination?
- 14. Are error messages written in a friendly, non-threatening way with no technical jargon and no implication that the user has caused the problem?

Total Score

A Passing Score is 14. However, a negative score for any of the 14 questions indicates a likely problem that

5. Is global Search present in the header? 2 6. Are content and function classified logically? 2 7. Is the task flow efficient? 2 8. Can a user determine where to go next? 8 **Subtotal**

Presentation 9. Does application content use language that's easy to understand?

11. Are form fields and interactive elements placed logically in the display? 12. Are interactive elements easily recognizable with clear and strong affordances?

5 **Subtotal**

Subtotal

Range -28 to +28